***M. Ammar S/O M. Mustaqeem***

**Accountant**

+92 3102628281|

[ammarmustaqeem2023@gmail.com](mailto:ammarmustaqeem2023@gmail.com)

**Professional Summary**

Detail-oriented and results-driven accountant with 5 years of experience in financial reporting, budgeting, and tax preparation. Skilled in managing accounts payable/receivable, reconciling statements, and preparing audit-ready reports. Proven ability to streamline accounting processes, ensure accuracy, and support strategic business decisions. Proficient in quick books, MS Excel, and financial data analysis.

**Skills**

**•** Financial Reporting and Analysis

• Tax Preparation

• Budgeting

• Accounts Payable/Receivable Management

• MS Excel(Advanced)p

**Work Experience**

Accountant

PwC,Karachi | July 2020–Present

• Managed Accounts Payable/Receivable and ensured

timely payment processing.

• Conducted Variance analysis to improve cost control

and budgeting accuracy.

• Automated invoice tracking process, reducing

payment details by 20%.

• Recorded daily Transactions and Maintained general

ledgers.

• Supported the finance team in budget preparation

and expense tracking.

**Education**

Bachelor of Commerce-B.COM

University of Karachi-2018

**Certificate**

• Computer Information Technology (CIT) Course–Bano Qabil.

• Computerized Accounting Course.